The Mahoning Valley Amateur Radio Association Inc.

Code of Regulations

ARTICLE I: NAME AND GOVERNMENT

1. The name of this non-profit corporation shall be:

"The Mahoning Valley Amateur Radio Association Inc.", also known as the MVARA or The Club.

2. The club shall be located in the greater Youngstown, Ohio metropolitan area.

3. The club shall be governed by this Code of Regulations, the Articles of Incorporation and the "Non-profit Corporation Laws" of the State of Ohio. This document is also known as the MVARA Constitution.

ARTICLE II: PURPOSE

The purpose of the Mahoning Valley Amateur Radio Association is providing community service in the interest, advancement and promotion of amateur radio. Our primary goals of education, emergency communications and public service are outlined in the FCC Rules and Regulations (Part 97).

ARTICLE III: FISCAL YEAR

The fiscal year shall begin on the first day of January each year and shall end on the last day of December of the same calendar year, unless the Trustees by resolution designate such other fiscal year in conformity with the applicable provisions of the Internal Revenue Code in effect at the time of such resolution.

ARTICLE IV: MEMBERSHIP

Membership shall be defined and explained in the By-Laws.

1. Eligibility: Any person who believes in the purposes of the Club and demonstrates an interest in the activities and goals of the Club is eligible to apply for membership.

2. New Member: An individual desiring membership in the Club is required to file an application with the Treasurer and pay dues for the year.

3. Inactive Member: An active member will be declared inactive by the treasurer for non-payment of dues. At that time any committee positions are relinquished and they may not be reinstated in the same, or any other committee, for the remainder of that calendar year.

4. Member removal or suspension: A member may be suspended or expelled for, conduct unbecoming a member and details of such removal are explained in the by-laws.

Club membership shall expire, for non-payment of dues, as specified in the by-laws.

Any new member, or ex member having renewed an expired membership, has voting privileges as specified in the by-laws.

ARTICLE V: OFFICERS AND TRUSTEES

No elected officer shall hold simultaneously, more than ONE elected office.

The elected officers of the organization shall be:

President

Vice President

Secretary

Treasurer

Trustees (4)

The duties of the above list are outlined in the by-laws.

1. Board of Directors: This term, along with Board of Trustees, refers to the elected officers of the MVARA. This body consists of the offices of President, Vice President, Secretary, Treasurer and Trustees (4), acting as a governing body and as explained in the by-laws.

2. Vacancies of Office: Upon the death, resignation, removal of an officer, or lack of nominee, a replacement shall be elected by the board of trustees to fill the vacancy until the next election except in the case of death, resignation, removal, or lack of nominee of the president; in which case the office of president shall be assumed by the vice president and a new vice president shall be elected by the board of trustees. Such replacement process shall begin as soon as a vacancy is officially known.

3. Elections: Shall be held at the annual meeting of the membership by written ballot. Elections shall be conducted by the outgoing president unless they are a candidate for office, then the election shall be conducted by the next highest officer who is not seeking office in the current election in the following order: Vice President, Secretary, Treasurer, First year Trustees. Nominations shall be accepted from the floor at the September and October meetings. Those nominated must be present to accept or decline nomination. Only those members who have signified their consent to serve shall be nominated.

President and Vice president shall have been active members for at least the two consecutive years preceding the election. All other elected positions shall have been active members for at least 12 continuous months prior to nominations.

4. Removal of Officers: An officer may be removed from his or her position for cause by a two-thirds vote of the members present at a general business meeting. Written notice of contemplated removal and reasons shall be sent by letter, email, or other means to all members at least three weeks prior to such a meeting. Anyone removed from office may remain a member of the club. Anyone removed from office by a vote of the membership shall not be permitted to hold any elected office for a period of three years, or any committee position for a period of two years following said

removal.

5. Term of Office: The terms of office shall be two (2) years and election dates shall be President and Secretary on ODD numbered years and Vice President and Treasurer on Even numbered years.

The officers elected at the annual meetings shall commence their term January 1, following their election, and hold office until the expiration of their term.

6. Terms Limits of Elected Officers: The President may serve NO more than three terms of two (2) years each

Other elected positions may serve NO more than three terms of two (2) years each.

When said term limits are reached, the individual may not run for elected office for a period of one year.

ARTICLE VI: MEETINGS

1. Annual Meeting: The annual meeting of the members shall be the regular November meeting.

2. Monthly Meeting: A monthly meeting shall be held on the second Thursday of each month at a designated location. Out of necessity, the president may adjust the date, time, or location of the monthly meeting upon appropriate notification of the membership.

3. Special Meetings: Special meetings may be called by any two officers, any two trustees or any ten members. Any special meeting shall be called by giving notice by any available means of communication at least five (5) calendar days before the date of such meeting to members.

4. Quorum: A quorum, for the above listed meetings, shall consist of at least 15 percent of the membership, and shall include a minimum of 3 elected officers / trustees.

ARTICLE VII: COMMITTEES

Committees shall be established as necessary to carry out the purpose and works of the club, as outlined in the By-laws.

ARTICLE VIII: FINANCE

1. Disbursements from the club treasury may be made by check, debit card, electronic payment or other available means of payment as authorized by the President and Treasurer.

2. All receipts shall be deposited in the club treasury. The club treasury shall consist of as many individual accounts as needed to efficiently conduct business as determined by the treasurer.

3. Notwithstanding any other provision of these regulations, no disposition of the treasury may be made without the affirmative vote of a majority of the active members of the club.

Dissolution: If, as, and when the Club is dissolved, funds from the treasury shall first be applied to any debts. A committee shall be appointed to dispose of property (equipment and supplies) owned

by the MVARA. It may be donated or be sold with any proceeds deposited in the treasury. Any remaining funds shall be given to a charitable or educational organization as determined by a majority vote of the members of the MVARA. No funds or property will to be kept by the MVARA, its officers or membership.

ARTICLE IX: AMENDMENTS

These regulations may be amended, supplemented or repealed by the written assent thereto of all members of the club or by two-thirds vote of the members present at a meeting called for that purpose, or at any annual meeting of the members. Written notice of every proposed amendment, including the exact text thereof, shall be sent to every member no less than ten (10) day prior to the date of the meeting at which the amendment is to be considered.

Youngstown, Ohio

Adopted: 10 December 1953
Revised: 14 February 1991
Revised: 31 October 1995
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Revised: 1 January 2021
Amended 14 March 2024
Amended 08 October 2026
Amended 12 November 2026

Note: This copy of the MVARA Code of Regulations was revised and retyped in November 2020, to reflect the current club practices and needs.

This document was approved by the MVARA membership at the December 2020 regular club meeting.

This document was amended by the MVARA membership at the March 2024 regular club meeting.

This document was amended by the MVARA membership at the November 2026 annual club meeting.

Updated November 12, 2026